



Dear Employer:

Pursuant to S.C. Code Ann. Regs. §§ 47-11 to -13, effective April 16, 2020 you must provide the attached notice to an employee upon separation from employment. The notice may be provided in hard-copy in-person or via mail, or electronically via email or text message.



1 866 831 1724



dew.sc.gov



1550 Gadsden Street
Columbia, South Carolina 29201



NOTIFICATION OF THE AVAILABILITY OF UNEMPLOYMENT INSURANCE BENEFITS

April 16, 2020

Unemployment insurance (UI) benefits are available to workers who are unemployed and who meet the requirements of South Carolina's UI eligibility laws. You may file a UI claim if you are separated from employment or if your work hours are reduced.

For assistance or more information on filing a UI claim, visit the Department of Employment and Workforce's (DEW) website at dew.sc.gov or call DEW at 1-866-831-1724.

You will need to provide DEW with the following information in order to process your claim:

- Your full legal name;
- Your Social Security Number; and
- Your authorization to work (if you are not a US citizen or resident).

Once again, for assistance or more information on filing a UI claim, visit the Department of Employment and Workforce's (DEW) website at dew.sc.gov or call DEW at 1-866-831-1724.



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